



Memorandum

To: File

From: Earl Prizlee, P.E. Capital Projects Director *ETP*

Date: March 17, 2026

Re: Basis & Justification for Consultant Selection for Professional Construction Management Services for the Water Treatment Plant Fire Alarm System Upgrades Project.

The Utilities Department assigned professional engineering services to Hillers Electrical Engineering, Inc. (Hillers) for assistance with construction management services for the Water Treatment Plant Fire Alarm System Upgrades Project.

Basis

The Water Treatment Plant Fire Alarm System Upgrades project is part of the City's Five-year Capital Improvement Program with funding available for this fiscal year for construction management services.

Justification

Hillers has provided the City a reasonable proposal for these construction management services related to this project. Hillers designed this project and is capable of performing the services based on their experience and availability. This assignment has been evaluated for compliance with the objective of equitable distribution of work to the various design consultants under the Continuing Services Agreement, and it is consistent with that objective.
