

**SOLE SOURCE/SINGLE SOURCE JUSTIFICATION FORM**



Date: 02/23/2026 Department: Utilities Requisition No.: \_\_\_\_\_

Department Contact: Wilhelmina Montero

Proposed Sole Source Vendor: TriNova Inc. Vendor No.: 1608

One-Time Purchase  Purchase Amount: \$ \_\_\_\_\_

Annual Purchase  Estimated Annual purchase amount: \$ >24,999.99

1. Description of Services/Products: (Attach a quote in addition to filling out this section)

Water and Wastewater Treatment supplies, parts, services and training for ProMinent Fluid Control products.

2. The basis for this sole source determination and the reason no other vendor/product is suitable: (Attach Sole Source Letter from Vendor in addition to filling out this section)

The Utilities Department has ProMinent pumps and low pressure plastic piping at several facilities for chemical feed and require the authorization to purchase materials and services from this vendor in order to keep these systems operational. ProMinent Fluid Controls, Inc has appointed TriNova, Inc – Florida, as its authorized single source representative for the municipal market. TriNova Inc represents ProMinent Fluid Controls as a direct sales and service agent to local, county and state governments. (Sole source letter attached.)

3. By signing this form I certify that a market research has been performed and if market conditions change in the foreseeable future and sole source conditions change, the Department will discontinue using this sole source justification and will procure the goods or services competitively.

Rodrigo de Castro, P.E., CFM

Department Director's Name

Department Director's Signature

**FOR PURCHASING USE ONLY**

Approved:

Disapproved:

By: \_\_\_\_\_  
Procurement Manager

Date: \_\_\_\_\_

Sole Source Number: SS \_\_\_\_\_

Valid Period:  (3) three years from date of approval  
 One-Time Purchase

Valid Amount per year:  ≤\$24,999  ≥\$24,999

Resolution No. \_\_\_\_\_



January 1st, 2026

ProMinent Fluid Controls, Inc has appointed TriNova, Inc – Florida, as our authorized single source representative for the municipal market. TriNova Inc represents ProMinent Fluid Controls as a direct sales and service agent to local, county and state governments and sales to contractors and/or system integrators on municipal projects for the state of Florida, excluding the panhandle. To properly support ProMinent customers, TriNova personnel receive exclusive yearly factory training to keep up with the latest technologies.

TriNova Inc – Florida corporate office is as follows:

TriNova Inc  
2401 Drane Field Road  
Lakeland, FL 33811

Tel: 863-682-4500

Fax: 863-687-0077

Email: [flsales@trinovainc.com](mailto:flsales@trinovainc.com)

Very truly yours,  
PROMINENT FLUID CONTROLS, INC



Chad Kloft  
Regional Sales Manager