



Memorandum

To: File

From: Earl Prizlee, P.E. Capital Projects Director *ETP*

Date: February 24, 2026

Re: Basis & Justification for Consultant Selection for Professional Engineering
Design Services for the Lift Stations 308 & 310 Force Main Replacement Project

The Utilities Department assigned professional engineering design services to Stantec Consulting Services Inc. for assistance with designing, permitting, and bidding services for the Lift Stations 308 & 310 Force Main Replacement Project.

Basis

The Lift Stations 308 & 310 Improvements were part of the City's ongoing sewer collection system rehabilitation and replacement efforts and are part of the City's Five-year Capital Improvement Program.

During the design phase for Lift Stations 308 and 310, it was determined that during peak flow conditions, the downstream gravity sewer system becomes surcharged, resulting in sanitary sewer overflows at adjacent manholes. To address this issue, the project will require additional consulting services to design a new discharge connection that will redirect flows from both lift stations directly into the City's existing force main system. This improvement will alleviate loading on the gravity system and mitigate the potential for future overflow events.

Justification

Stantec Consulting Services Inc. is currently designing Lift Stations 308 & 310 Improvements pending the new force main connections. Stantec Consulting Services Inc. has provided the City a reasonable proposal for these design services related to this project and is capable of performing the services based on their experience and availability. This assignment has been evaluated for compliance with the objective of equitable distribution of work to the various design consultants under the Continuing Services Agreement, and it is consistent with that objective.
