



Memorandum

To: File

From: Earl Prizlee, P.E. Capital Projects Director *ETP*

Date: September 8, 2026

Re: Basis & Justification for Consultant Selection for Professional Engineering
Construction Administration Services for the Sawgrass WWTP Train A Clarifier Mechanism
Replacement Project

The Utilities Department assigned professional engineering services to Brown and Caldwell (Corporation) for assistance with construction administration services for the Sawgrass WWTP Train A Clarifier Mechanism Replacement Project.

Basis

The Sawgrass WWTP Train A Clarifier Mechanism Replacement Project is a part of the City's Five-year Capital Improvement Program with funding available for this fiscal year for construction management services.

Justification

Brown and Caldwell (Corporation) completed the design for the Sawgrass WWTP Train A Clarifier Mechanism Replacement Project. Brown and Caldwell (Corporation) has provided the City a reasonable proposal for these construction administration services related to this project and is capable of performing the services based on their experience and availability. This assignment has been evaluated for compliance with the objective of equitable distribution of work to the various design consultants under the Continuing Services Agreement, and it is consistent with that objective.
