



Memorandum

To: Mayor Ryan and Commissioners

From: Felicia M. Bravo, City Clerk 

Date: July 8, 2026

Re: Update on Granicus System 2026

In March 2009, the City of Sunrise implemented Granicus' NovusAgenda, MediaManager, and LiveManager platforms to support agenda management and meeting streaming services. These legacy products have reached end-of-life and will no longer be supported by Granicus as they are replaced with newer solutions.

In anticipation of this transition, the City began evaluating Granicus' OneMeeting platform approximately three years ago as a potential replacement for both agenda management and meeting streaming. However, during the implementation process, City staff determined that OneMeeting did not provide the flexibility necessary to support the City's agenda management workflows, or same-night seamless multiple meeting streaming.

Following research of solutions used by other municipalities and a collaborative evaluation involving the Information Technology Department (IT), the City Clerk's Office, the City Manager's Office, and the City Commission Office, staff identified the same solutions used by the City of Tamarac as the best fit for the City's operational needs: Peak Agenda Management for agenda preparation and Swagit for meeting broadcasting. Both products are provided by Granicus. Peak Agenda Management offers the flexibility required to support the City's agenda workflow and approval process. Swagit provides live streaming through the City's website and supports simultaneous broadcasts to Facebook and YouTube. In addition, Swagit offers both partially managed and fully managed video production services. Similar to the City of Tamarac's service, residents will be able to access meeting transcripts and select any word or section of the transcript to navigate directly to the corresponding point in the meeting video. These enhanced features will provide a more user-friendly experience by making it easier for residents to locate specific agenda items, follow meeting discussions, and quickly access the information most relevant to them.

The City currently uses several Granicus products, including hosting the City's website, Boards and Commissions software, closed-captioning services, NovusAgenda, MediaManager, and LiveManager, at an annual cost of approximately \$103,000. The one-time cost to migrate to Peak Agenda Management and Swagit with partial meeting management is \$27,206.51. The total annual cost will remain the same for services, with a 4.5% annual escalator. A purchase order was issued on June 22, 2026, and the City is awaiting Granicus' final project plan. Implementation is anticipated to begin by December 2026, following testing and validation.